

Prepared for the Board of Regents Meeting on March 1-2, 2018.

The bold/italics language below is proposed in response to the Board's action to approve BOR 18 (Handbook Revision: Salary Approval and Reporting Process) at its meeting on November 30-December 1, 2017, with an amendment to require the Chancellor to notify the Board in writing when a new cabinet-level position is added.

POLICY PROPOSAL

TITLE 4, CHAPTER 2, SECTION 3

Addition of Cabinet Level Positions within the Chancellor's Office

Additions appear in *boldface italics*; deletions are [~~stricken~~ and bracketed]

Section 3. Duties and Responsibilities of System Administration Executive Staff

The Chancellor may, as provided in Title 2, Chapter 1 of the Code, appoint certain executive staff to assist with the effective operation of the NSHE, to include Vice Chancellors, Vice Chancellor of Legal Affairs, and any other administrative positions that may report directly to the Chancellor. *The Chancellor shall notify the Board in writing when a new Vice Chancellor or equivalent position is added.* The duties, responsibilities, job descriptions, and annual evaluation guidelines for System Administration executive staff shall be stated in writing and maintained on file in the Chancellor's Office.

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